RESOLUTION 2025-89

EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS the Colts Neck Township Committee finds that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Colts Neck Township Committee as follows:

1. The public shall be excluded from discussion of any action upon hereinafter specified subject matter;

2. The general nature of the subject matter to be discussed is as follows:

    a. Potential litigation confidential pursuant to N.J.S.A. 10:4-12(b)(7)

3. The Committee will not take action during closed executive session;

4. It is anticipated that the closed session will last approximately thirty (30) minutes;

5. It is anticipated at this time the above-stated subject matter(s) will be made public when the need for confidentiality no longer exists; and

6. This Resolution shall become effective immediately.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 30th day of April 2025

_____

Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Torchia Buss					
Deputy Mayor Viola					
Buzzetta					
Fitzpatrick					
Rizzuto					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2025-90

AUTHORIZING ADOPTION OF
2025 MUNICIPAL BUDGET

BE IT RESOLVED by the Township Committee of Colts Neck Township that it hereby adopts the 2025 Municipal Budget as follows:

General Appropriations	$ 20,077,503.76
Dedicated Open Space	$ 543,414.76
TOTAL	$ 20,620,918.52

BE IT FURTHER RESOLVED that $ 12,573,284.34 will be raised by property taxes to support the Budget.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 30th day of April 2025

_____
Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Torchia Buss					
Deputy Mayor Viola					
Buzzetta					
Fitzpatrick					
Rizzuto					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2025-91

ESTABLISHING 2025 SALARIES AND WAGES FOR NON-UNION TOWNSHIP POSITIONS

WHEREAS, the Township Ordinance 2025-08 provides for salary and wage ranges for designated municipal employees; and

WHEREAS, the exact amount of each salary or wage is to be determined by the Township Committee of Colts Neck Township.

NOW, THEREFORE, BE IT RESOLVED that non-contractual individuals shall be paid the regular base salary or hourly wage for the year 2025, for their services to Colts Neck Township in the designated positions as follows:

Title	Name	Department	2025 Salary
Municipal Clerk	Trina Lindsey	Administration	$86,941
Secretary to Administrator	Trina Lindsey	Administration	$10,617
Website Coordinator	Trina Lindsey	Administration	$2,550
Clerical – Administration - Part-time	Angelo Scanelli	Administration	$15.49/Hour
Code Enforcement Manager	Antonio Cardosa	Code Enforcement	$80,148
Construction Official	Paul Vitale	Construction	$45,946
Technical Assistant to Construction Official – Part-time	Linda Stagliano	Construction	$47,229
Technical Assistant to Construction Official – Assistant – Part-time	Kelly Marshall	Construction	$39,175
Electric Inspector/Sub-Code Official	Ed Carvin	Construction	$32,042
Building Inspector	Tom Conticchio	Construction	$32,357
Plumbing Inspector/Sub-Code Official	David Dafeldecker	Construction	$41,628
Plumbing Inspector	Mike Winch	Construction	$19,483
Building Inspector/Sub-Code Official/Fire Inspector	Matt Young	Construction	$63,524
Director of Public Works	Louis Bader	Department of Public Works	$153,882
Department of Public Works Foreman	Gustavo Baxes	Department of Public Works	$132,556
Department of Public Works Foreman	Michael Shead	Department of Public Works	$98,940
Mechanic	John Connell	Department of Public Works	$77,000
Facility Maintenance Worker	Tom Fischer	Department of Public Works	$63,000
Laborer	Frank Bradach	Department of Public Works	$61,438
Laborer	Parker McCall	Department of Public Works	$51,077
Laborer	Ryan Amato	Department of Public Works	$50,831
Laborer	Trevor Cutter	Department of Public Works	$48,000

Title	Name	Department	2025 Salary
Laborer	Matthew Amoresano	Department of Public Works	$48,000
Mechanic – Part-time	Edward Damon	Department of Public Works	$31/Hour
Convenience Center Attendant – Part-time	Thomas E. Carpenter	Department of Public Works	$18.85/Hour
Secretary to Director of Public Works	Jeanie Roseti	Department of Public Works	$64,534
Finance Officer/Treasurer	John Antonides	Finance	$113,544
Tax Collector/Tax Search Officer	John Antonides	Finance	$46,579
Purchasing Agent	John Antonides	Finance	$5,000
Deputy Treasurer/Deputy Tax Collector	Cheryl Houss	Finance	$76,432
Tax Clerk/Bookkeeper	Christine Eschert	Finance	$60,108
Finance Clerk/Administrative Assistant – Clerk's Office	Lauren Ondrush	Finance	$44,000
Tax Assessor	William Laird	Tax Assessment	$49,771
Health Officer	Thomas Frank	Health Department	$126,984
Well Inspector	Antonio Cardoso	Health Department	$2,000
Municipal Court Judge	Nicole Sonnenblick	Municipal Court	$36,050
Court Administrator	Kathryne Bradach	Municipal Court	$78,198
Deputy Court Administrator	Angela Wyrick	Municipal Court	$50,000
Violations Clerk	Jackeline Cruz	Municipal Court	$43,860
Violations Clerk	Christina Salinas	Municipal Court	$40,800
Township Planner	Timothy Anfuso	Planning & Zoning	$127,500
Planning Board/BOA Secretary	Krista Hill-Kane	Planning & Zoning	$35,000
Police Chief	Daniel DeVito	Police	$195,779
Secretary to the Police Chief	Rae Behrens	Police	$59,816
Police Lieutenant	Todd Mayer	Police	$177,129
Police Lieutenant	Brian Caswell	Police	$177,129
Police Lieutenant	Morgan Savage	Police	$177,129
SLEO III	Joseph Chaplinski	Police	$37.50/Hour
SLEO III	Michael Tozer	Police	$37.50/Hour
SLEO III	James McNamara	Police	$37.50/Hour
SLEO III	Brian Murphy	Police	$37.50/Hour

Title	Name	Department	2025 Salary
Police Records Clerk	Meghan Radich	Police	$50,911
Police Clerk – Part-time	Jeanine Cambria	Police	$20.00/Hour
Police Clerk – Part-time	Cassie Halpin	Police	$20.00/Hour
Police Clerk – Part-time	Lisa Costa	Police	$20.00/Hour
Director of Recreation and Parks	Colby Marques	Recreation	$88,000
Secretary Recreation and Parks	Barbara Byrne	Recreation	$52,927
Fire Official	Phil Engle	Fire Prevention	$25,000
Smoke Certification Inspector	Antonio Cardosa	Fire Prevention	$3,000
Secretary, Farmland and Open Space Committee	Jena Cosimo	Boards, Committees, and Commissions	$50/Mtg + $10/Hour
Secretary, Environmental Commission	Dina Ryan	Boards, Committees, and Commissions	$50/Mtg + $10/Hour
Secretary, Historic Preservation Committee	Michele Battista	Boards, Committees, and Commissions	$50/Mtg + $10/Hour
Township Administrator	Kathleen Capristo	Administration	$189,355
Mayor, Deputy Mayor and Committee Members	Tara Torchia Buss, Michael Viola, Dan Buzzetta, Frank Rizzuto, Sue Fitzpatrick	Township Committee	$2,000

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 30th day of April 2025.

_____

Trina Lindsey, Municipal Clerk

RECORD OF VOTE						
	M	S	Yes	No	NV	Ab
Mayor Torchia Buss						
Deputy Mayor Viola						
Buzzetta						
Fitzpatrick						
Rizzuto						
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

RESOLUTION 2025-92

AUTHORIZING FIREWORKS
DISPLAY ON JUNE 2, 2025
TRUMP NATIONAL GOLF
ONE TRUMP NATIONAL BOULEVARD
SERPICO PYROTECHNICS

BE IT RESOLVED by the Township Committee of Colts Neck Township that it hereby approves the following fireworks display for Serpico Pyrotechnics:

June 2, 2025 at approximately 8:45 p.m. for approximately seven (7) minutes at Trump National Golf, One Trump National Boulevard, Colts Neck.

BE IT FURTHER RESOLVED that said approval is contingent upon the acquisition of any and all permits as required by the Township and the Township's Fire Official; and;

BE IT FURTHER RESOLVED that said approval is contingent upon the Colts Neck Township being named as an additional insured on a Certificate of Insurance demonstrating sufficient insurance coverage for any and all property damage and/or personal injury claims arising from the fireworks display; and

BE IT FURTHER RESOLVED that said approval is contingent upon the compliance with all applicable federal, state, and local statutes, laws, regulatory guidance, and ordinances regarding the use of pyrotechnics and fire protection; and;

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. Phil Engel, Fire Official;
2. Samantha Cunha, American Cancer Society;
3. Jack Serpico, Serpico Pyrotechnics;
4. John Sauter, Fire Chief;
5. Martha Leonhardt, First Aid President; and
6. Daniel DeVito, Chief of Police

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 30th day of April 2025

_____
Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Torchia Buss					
Deputy Mayor Viola					
Buzzetta					
Fitzpatrick					
Rizzuto					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2025-93

ACCEPTING THE RESIGNATION OF MORGAN SAVAGE FROM THE PLANNING BOARD (CLASS II)

BE IT RESOLVED by the Township Committee of Colts Neck Township that it hereby acknowledges the receipt of and accepts the resignation of Morgan Savage from the Planning Board, effective April 30, 2025.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. John Tobia, Chairman Planning Board; and
2. Tim Anfuso, Township Planner

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during the regular meeting held on the 30th day of April, 2025

_____

Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Torchia Buss					
Deputy Mayor Viola					
Buzzetta					
Fitzpatrick					
Rizzuto					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2025-94

APPOINTING REGISTRAR AND
DEPUTY REGISTRAR OF VITAL STATISTICS
LINDA STAGLIANO AND KELLY MARSHALL

WHEREAS, the Township Committee of Colts Neck Township hereby authorize the following appointments to the Office of Vital Statistics for Colts Neck Township for three-year terms, as per N.J.S.A. 26:8-13, commencing May 12, 2025 through May 12, 2028:

Registrar, Linda Stagliano
Deputy Registrar, Kelly Marshall

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Colts Neck Township, County of Monmouth, State of New Jersey, does hereby authorize the above appointments and the Municipal Clerk to forward one (1) certified copy of this resolution with a copy of each oath of office to the following:

1. New Jersey Department of Health
   Office of the Registrar of Vital Statistics
   PO Box 370, Trenton NJ 08625-0370

2. Linda Stagliano, Registrar

3. Kelly Marshall, Deputy Registrar

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during the Regular meeting held on the 30th day of April 2025

Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Torchia Buss					
Deputy Mayor Viola					
Buzzetta					
Fitzpatrick					
Rizzuto					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2025-95

RESOLUTION AUTHORIZING GRAVE MARKERS TO BE PLACED BY THE DAUGHTERS OF THE AMERICAN REVOLUTION (DAR) ON TOWNSHIP OWNED PROPERTY

WHEREAS, the National Society Daughters of the American Revolution (DAR) was founded in 1890 to promote Historic Preservation, Education, and Patriotism across the United States; and

WHEREAS, the New Jersey State Society DAR is an organization within the National Society Daughters of the American Revolution; and

WHEREAS, the Middletown Chapter of the DAR ("Middletown DAR"), is a vibrant group of women with a passion for serving the community, especially our veterans, and preserving history who all have a lineal descent from Patriots of the American Revolutionary War; and

WHEREAS, the Middletown DAR has requested to put grave markers at the Polhemus burial site located on Colts Neck property, specifically identified as block 20 lot 10.15 on the Colts Neck Township Tax Map war patriots that fought in the Battle of Monmouth;

WHEREAS, the Middletown DAR will provide the Township with an executed Liability Waiver, and an insurance certificate adding the Township as an additional insured, if requested by the Township Administrator; and

WHEREAS, the Township needs to authorize the placement of said grave markers on Township owned property.

NOW, THEREFORE, BE IT RESOLVED that the Colts Neck Township Committee authorizes the Middletown Chapter of the Daughters of the American Revolution to place a gravesite markers on Township property, and further authorizes the Mayor and Clerk to execute any all documents authorizing same.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during the regular meeting held on the 30th day of April, 2025

_____

Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Torchia Buss					
Deputy Mayor Viola					
Buzzetta					
Fitzpatrick					
Rizzuto					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2025-96

RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE DONATION AND AUTHORIZING EXECUTION OF AN AGREEMEWNT BETWEEN THE COUNTY OF MONMOUTH AND COLTS NECK TOWNSHIP FOR THE DONATION OF AN AMIDA AL4000 LIGHT TOWER

WHEREAS, Colts Neck Township ("Township") has received a generous offer from the County of Monmouth (the "County") to donate an Amida AL4000 Light Tower, as more fully described in the County's resolution adopted on April 15, 2025; and

WHEREAS, pursuant to N.J.S.A. 40A:11-36(2), the County of Monmouth is permitted by law to donate the light tower to Colts Neck Township; and

WHEREAS, the Township Committee has considered the benefits of owning the light tower and has found that accepting this generous donation will be in the best interest of the municipality.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Colts Neck Township that the donation of an Amida AL4000 Light Tower is hereby accepted pursuant to N.J.S.A. 40A:11-36(2).

BE IT FURTHER RESOLVED that the Township Attorney, Mayor, and/or Township Clerk are hereby authorized to execute all such documents and instruments necessary to effectuate the foresaid donation.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 30th day of April 2025

_____

Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Torchia Buss					
Deputy Mayor Viola					
Buzzetta					
Fitzpatrick					
Rizzuto					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					